## THE ONLINE RESULTS PROCESS – CAMBS LEAGUE

## At the match

• Both captains to complete a match card (on site) in the usual way but **DO NOT** post or email results to the League Organiser

## After the match

1. The **HOME team captain** to submit the results online within **7 days** of the match by either visiting <u>www.cambslta.org.uk</u> and clicking in CAMBSLEAGUES and following the link to 2023 Summer League or by using the following link:

https://competitions.lta.org.uk/sport/tournament.aspx?id=e411791a-1f74-48c5-b780c85ccb970a7d



These links take you to the Tournament Software site. Click Login

2. Login as Admin using the details provided to your club's league contact (unchanged since last year:

	FOR BRITAIN		×
LTA Member Login			
	Or		
	JOIN		
provided by			
	Admin login 👔		•
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The Login name and password are unique to your club and should not be distributed beyond the team Captains and must not be changed.

- 3. Click on your club's name next to the relevant league
- 4. Click on the "Matches" tab under your club's name
- 5. Click on "Modify" next to the relevant match
- 6. Click "Enter Match Results"
- 7. Select the appropriate heading from the box under "Winner"
- 8. Under "Score" enter 2 in the upper box where the home team is the winner or enter 2 in the lower box where the away team is the winner. Enter 1 in both boxes where the result is a draw.
- 9. In the "Sets" and "Game" boxes, enter the total number of sets and games won by each team (home team in the upper box)
- 10. In the comments box, enter the names of the players in order to check nominations
- 11. Click on "Save"
- 12. You can now view the updated League Tables

## AWAY team Captain follow the steps below:

- 1. Either visit <u>www.cambslta.org.uk</u> and clicking in CAMBSLEAGUES and follow the link to 2023 Summer League or use the following link:
- 2. Find your division and check that the result has been entered correctly.
- 3. If you need to challenge the result, send an email to <u>admin@cambslta.org.uk</u> within 7 days of the result being posted.

Note: Results cannot be entered until after the scheduled date of the match (in the event a match is bought forward)

Where matches are unplayed and you wish to claim a walkover DO NOT use the online process. Please send an email to <u>admin@cambslta.org.uk</u> detailing the circumstances.